

# Subject Access Request Form

Effective date: 1 April 2020

## Important Information

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This document forms part of the client agreement with LMAX Broker Limited.

LMAX collects, holds, and processes certain personal data about our customers (“data subjects”). As a data subject, you have a legal right, under EU Regulation 2016/679 General Data Protection Regulation (“GDPR”) to find out about our use of your personal data as follows:

- Confirmation that your personal data is being processed by us;
- Access to your personal data;
- How we use your personal data and why;
- Details of any sharing or transfers of your personal data;
- How long we hold your personal data;
- Details of your rights under the GDPR including, but not limited to, your rights to withdraw your consent to our use of your personal data at any time and/or to object to our processing of it.

**No fee is payable under normal circumstances.** We reserve the right to charge a reasonable fee for requests that are manifestly unfounded, excessive, or repetitive. Such charges will be based only on the administrative cost that we will incur in order to respond.

**Please complete the required information overleaf** and return it to us by email **or** by post addressed to:

**Email us at:** [info@LMAX.com](mailto:info@LMAX.com)

**Call us on:** +44 203 192 2500

Our Client Services team is available for 24-hour support, Sunday 22.00 – Friday 22.00 UK time. Please note telephone calls will be recorded and/or monitored.

**Write to us at:**

LMAX Global/LMAX Exchange, Yellow Building, 1A Nicholas Road, London, W11 4AN.

+44 203 192 2500     [www.LMAX.com](http://www.LMAX.com)     [info@lmax.com](mailto:info@lmax.com)

You do not have to use this form and may instead write to us using the same contact details.

After receiving your subject access request, we may contact you to request additional supporting information and/or proof of your identity. This helps us to safeguard your privacy and personal data.

**We will respond to all subject access requests within twenty-eight (28) days of receipt** and will aim to provide all required information to you within the same period. If we require more information from you, or if your request is unusually complicated, we may require more time and will inform you accordingly.

**If you are making a subject access request on someone else's behalf**, please contact us using the details above

**before** making your request.